



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



June 21, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

SPECIAL ENFORCEMENT BUREAU REPLACEMENT PROJECT
GRADING AND SITE WORK STORM DRAIN REDESIGN
AWARD VARIOUS AGREEMENTS
C.P. 77397
(1st DISTRICT) (3 VOTES)

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Authorize the Sheriff to redesign the storm drain system to avoid encountering subsurface refuse for the Special Enforcement Bureau Replacement Project – Phase 1 - Grading and Site Work Agreement.
2. Award and authorize the Sheriff to execute Supplemental Agreement No. 2 with Kajima Associates to revise the storm drain system design for a not-to-exceed fee of \$74,000.
3. Authorize the Sheriff to execute a sole source agreement with SCS Engineers to prepare a health and safety plan and provide methane monitoring during construction for a not-to-exceed fee of \$70,000.

A Tradition of Service

4. Award and authorize the Sheriff to execute a consultant services agreement with MACTEC Engineering and Consulting, Inc., to provide material testing & inspection service for a not-to-exceed fee of \$13,500.
5. Authorize the Sheriff to increase the change order contingency of the Special Enforcement Bureau Replacement Project – Phase 1 - Grading and Site Work Agreement from \$150,000 to \$723,180.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommend actions will revise the storm drain design, authorize specialized consultant services for the redesign of the storm drain system, authorize an agreement for material testing & inspection, and increase the change order contingency for the Special Enforcement Bureau (SEB) Replacement Project.

Previously, your Board awarded an architect/engineer services agreement to Kajima Associates, Inc. (Kajima) for design of the SEB Replacement Project, which involved refurbishing existing buildings at Biscailuz Center to allow SEB to relocate from the East Los Angeles Civic Center. Also, your Board authorized the Sheriff's Department to manage the project while maintaining the project budget of \$9.56 million.

Storm Drain System Redesign & Consultant Services Agreements

The current site at the Biscailuz Center lies above a portion of the former Blanchard & Cogen Landfills. Since the existing buildings at Biscailuz Center are located within 1,000 ft. from existing landfills, the Department of Public Works (DPW) requires that a Health and Safety (H&S) Plan be approved by the Department of Health Services (DHS), prior to occupancy. During the bidding period for site work and grading, it was discovered that the H&S plan would need to include special requirements if site grading extended deep into the landfill. In order to determine if any excavation during grading would uncover existing landfill refuse, further site investigation was needed.

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Since SCS Engineers (SCS) previously worked on landfill projects throughout the County, including the Blanchard and Cogen Landfills, they were issued a best known source purchase order by the Internal Services Department (ISD) to provide soil boring and determine the depths of the refuse. The boring revealed several areas in which trenching for the storm drain lines would expose landfill refuse. Therefore, it is recommended that a redesign of the storm drain system occur in order to avoid excavation into landfill refuse.

Due to SCS's familiarity and unique knowledge of the project site and the short time frame available for SEB to relocate from East Los Angeles Civic Center, it is recommended that SCS be awarded a best known source consultant services agreement for a not-to-exceed amount of \$70,000. This will authorize SCS to prepare the required H&S plan and provide methane monitoring and construction oversight during the grading and site work, which is required by DHS. The original ISD purchase order could not be supplemented without obtaining your Board's prior approval.

Under the requested supplemental agreement, Kajima will revise the storm drain design with recommendations from SCS based on their borings and DHS requirements. The new storm drain system design will limit the depth of trenching to avoid encountering subsurface refuse. Therefore, it is recommended that your Board award Supplement Agreement No. 2 for a not-to-exceed amount of \$74,000 to Kajima for the redesign of the storm drain system.

Material Testing Consultant Services

In order to ensure the materials used by the contractor are within the guidelines and specifications established for the project, certain construction material such as concrete are required to be tested in accordance to testing standards recognized by the construction industry. MACTEC Engineering and Consulting, Inc. (MACTEC), has submitted a proposal to provide the required material testing and inspection services for a not-to-exceed fee of \$13,500.

Increased Change Order Capacity

On March 1, 2005, your Board adopted Plans and Specifications for the SEB Phase I Grading and Site Improvement Work and authorized the Sheriff to award a construction contract. Of the bids received, Simgel Co., Inc. had lowest responsible and responsive bid in the amount of \$2,892,720 and was subsequently awarded a construction contract.

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Your Board previously authorized a change order contingency of \$150,000 for the site work and grading portion of the project. However, given the potential subsurface condition and the area of refuse, the Department is recommending that the change order contingency fund be increased from the previously authorized amount of \$150,000 to an aggregate maximum amount of \$723,180 to address unforeseen conditions resulting from the grading activities and revised storm drain work. This amount is equivalent to 25 percent of the contract amount of \$2,892,720.

Approval of the recommended actions will authorize the Sheriff to execute project change orders up to a maximum of \$723,180 during the site work and grading portion of the project. No expenditures from this contingency fund will be made without the Chief Administrative Office's review and authorization. If unforeseen conditions or other conditions warrant further change orders above the aggregate maximum amount of \$723,180, the Sheriff's Department will return to your Board with recommendations to approve each change order. The proposed construction is scheduled to be substantially completed by August 2005. SEB is scheduled to vacate the East Los Angeles Civic Center by August 2005.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goals of Organizational Effectiveness, Service Excellence, and Fiscal Responsibility. The relocation of SEB from the East Los Angeles Civic Center, and the proposed relocation of the Training Bureaus to Biscailuz Regional Center will establish a centralized area for Homeland Security Training and Response. More specifically, it aligns with these strategies by effectively managing County resources and investing in the public infrastructure with upgraded facilities to meet current code requirements and purging dilapidated buildings.

Further, the close proximity of the Biscailuz Facility to the Fire Department's Headquarters and Emergency Operations Center, Sheriff's Headquarters, County's Emergency Operations Center, Sheriff's Main Communications Center and Laser Village, offers great potential for creating a regional training center for multi-agency/multi-discipline training and coordinated response.

FISCAL IMPACT/FINANCING

Sufficient funds are available within the approved total project cost of \$9,565,940 to award supplemental agreement No. 2 to Kajima to perform additional services in the amount of \$74,000; award a best known source contract to SCS in the amount of \$70,000 for environmental services; and award a supplemental Agreement to MACTEC for \$13,500 for material testing and inspection services.

The project schedule and budget summary are shown in Enclosure A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provides for termination, renegotiation, hiring qualified displaced County employees, GAIN, and Child Support Compliance will be included.

The contract contains provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, language has been incorporated into the contract stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

The Contractor will be in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

On November 30, 2004, your Board approved the Mitigated Negative Declaration prepared by David Evans and Associates.

CONTRACTING PROCESS

The Department will establish a contract with SCS utilizing a standard contract approved by County Counsel on a best known source basis to prepare a health and safety plan, provide methane monitoring and construction oversight services.

A Request for Proposal (RFP) to solicit proposals for material testing service was released by the Sheriff's Department on May 10, 2005 and closed on May 17, 2005. The solicitation was posted on the County Bid web site, and was released to 5 firms. The Sheriff's Department received four (4) proposals in response to the RFP. The Sheriff's Department completed the initial screening process and determined that MACTEC Engineering & Consulting was the firm that met the Minimum Mandatory Requirements specified in the RFP and was deemed to be qualified.

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The Sheriff's Department has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this consulting services contract, as this contract is for non-Proposition A services.

As requested by your Board on February 3, 1998, the contract opportunity was listed on the County web site.

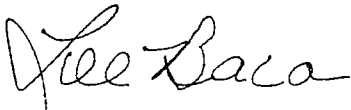
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Sheriff's Department will take the appropriate measures to minimize any impacts on Sheriff's operations during construction and relocation.

CONCLUSION

Please return one (1) adopted copy of this letter each to the CAO (Capital Projects Division), and the Sheriff's Department (Facilities Planning Bureau).

Sincerely,



LEROY D. BACA
SHERIFF



DAVID E. JANSSEN
Chief Administrative Officer

June 21, 2005

ENCLOSURE A

**SPECIAL ENFORCEMENT BUREAU REPLACEMENT PROJECT
APPROVE PROJECT SCOPE REVISION AND AWARD AGREEMENTS
C.P. 77397**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Completed Activities Date
Needs Assessment	10/30/00	10/30/00
Feasibility Study and Site Analysis	11/27/02	11/27/02
Project Program	11/27/02	11/27/02
Design		
- Contract Execution	05/19/03	05/19/03
- Project Rescope	-	
- Construction Document Submittal	12/07/04	01/31/05
SEB Academy	12/07/04	-
- Jurisdictional Approval	01/07/05	03/10/05
SEB Academy	01/07/05	-
Bid and Award Grading Contract	04/04/05	05/09/05
Construction		
- Substantial Completion - (SEB)	06/30/05 09/30/05	08/07/05 TBD
Substantial Completion -(Academy)		
- Move-in /Occupancy	-	08/31/05
- Acceptance	10/21/05	10/21/05

II. PROJECT BUDGET SUMMARY

Budget Category	Previously Approved Project Budget	Cost Impact	Proposed New Project Budget
Relocation Costs	0	100,000	100,000
Construction			
• Demolition	300,000	(24,894)	275,106
• Asbestos Abatement & Removal	0	137,850	137,850
• Construction (SEB) Phase I			
Grading & Site Improvement	3,598,100	(705,380)	2,892,720
Building Refurbishment	311,322	42,246	353,568
• Construction (Academy) Phase II	1,916,148	(401,238)	1,514,910
Change Order			
• Change Order (SEB) Phase I			
Grading & Site Improvement	150,000	573,180	723,180
Building Refurbishment	149,532	(149,532)	0
• Change Order (Academy) Phase II	191,615	0	191,615
Subtotal	\$6,616,617	(427,768)	6,188,949
Construction Complete			
• Heliport	500,000		500,000
• East LA Dispatch Lobby	50,000		50,000
Subtotal	\$550,000	0	\$550,000
Equipment	250,000	0	250,000
Plan and Specifications			
• Design & Construction Admin	899,667	100	899,767
• Supplemental Agreement 2	0	74,000	74,000
Subtotal	\$899,667	74,100	\$973,767
Consultant Services			
• Various Consultants	125,267	170,168	295,435
• Environmental Consultant	0	70,000	70,000
• Material Testing & Inspection	0	13,500	13,500
Subtotal	125,267	253,668	378,935
Miscellaneous Expenditures	580,000	0	580,000
Jurisdictional Review & Plan Check	60,000	0	60,000
County Services	484,289	0	484,289
TOTAL PROJECT COST	\$9,565,940	0	\$9,565,940